



INDRAPRASTHA INSTITUTE *of*
INFORMATION TECHNOLOGY
DELHI

**TENDER FOR PRE-PLACEMENT PREPARATION MOCK TEST FOR PERMANENT CAMPUS
OF THE INSTITUTE AT OKHLA PHASE-III, NEW DELHI-110020**

(Tender no. IIITD/Placement/ Mock Test /03/2025-26)

INVITATION FOR BIDS

Indraprastha Institute of Information Technology -Delhi (IIITD), a State University created by an Act of Govt. of NCT of Delhi, invites sealed bids for Pre - Placement Mock Test (as per specifications mentioned under Scope of Work below) for its campus at Okhla Phase-III New Delhi-110020.

1. An amount of ₹ 10,000/- (₹ Ten Thousand Only) towards earnest money (EMD) must be deposited in the form of a demand draft in favor of the “IIIT-Delhi Collections” account, payable at New Delhi. No interest will be paid on the earnest money deposited by the bidder. Tender Documents without earnest money will be summarily rejected. EMD is exempted for MSMEs/NSIC registered suppliers
2. The tender document can be downloaded from the Institute’s website, please deposit the non-refundable Tender Document Fee of Rs.1,000/-+GST extra i.e.(Rs. 1,180/-) (Rupees One Thousand one Hundred Eighty only) in the form of Demand draft drawn in favor of IIIT-Delhi Collections”, payable at New Delhi or may deposit Rs.1,180/-with the F&A division of the Institute and enclose the receipt with the filled up tender document.
3. The Extended last date for submission of bid is 29th April, 2025 up to 3:00 PM. The Technical bids shall be opened on the same day i.e. 29th April, 2025 up to 3. 30PM. The Tender Document should be addressed to:

**The Registrar,
Indraprastha Institute of Information Technology-Delhi
Okhla Phase-III
(Behind Govind Puri Metro Station)
New Delhi-110020.**

The document may be deposited in the Tender Box kept in the Store & Purchase department at the A Wing Room no. 108, First Floor, Store & Purchase Deptt. Old Academic Block of the Institute. Bids received after 3:00 PM will not be accepted or considered under any circumstances.

Bidding Procedure:

1. Bids are invited in Two Bids System i.e. (1) Technical and (2) Financial.

Technical and Financial bids should be sealed separately and enclosed in a sealed envelope clearly indicating separately “Technical Bid for Pre - Placement Preparation Mock Test ” and “Financial Bid for Pre - Placement Preparation Mock Test ” addressed to the Registrar IIIT-Delhi, Okhla Industrial Area Phase-III, New Delhi-110020.
2. Sealed quotations shall be received no later than 3.00 P.M. on 29th April, 2025. No bids will be accepted after this date & time under any circumstances. The Institute will not be responsible for any postal/courier delay and also for reasons beyond the control of the Institute.
3. Technical bids must contain the EMD for the specified amount, along with complete technical details as desired by this tender. Technical bids of all the bidders will be opened on a pre-scheduled date, time & venue. Technical bids without EMD will be summarily rejected. The financial bid will be opened after the evaluation of the technical bid. Financial bids of only those meeting the requirement of the Institute will be opened and no representation in this regard will be entertained. The date and time of opening of the financial bid will be communicated later.

Scope of Work

The requirements are as follows -

1. Coding Tests:

- Programming languages: C++, Java, Python, etc.
- Data Structures and Algorithms.
- Problem-solving and optimization.
- Time-bound competitive coding challenges.

2. Aptitude Tests:

- Quantitative aptitude: Numbers, percentages, ratios, probability, etc.
- Logical reasoning: Puzzles, series completion, pattern recognition.
- Verbal ability: Grammar, reading comprehension, sentence correction.

3. Technical Domain-Specific Tests:

- CSE: Computer Networks, Operating Systems, DBMS, AL/ML, Data Science and Cybersecurity.
- ECE: Circuit analysis, Embedded, Communication Systems, Signal Processing, etc.

4. Soft Skill Assessments:

- Behavioural and situational judgment Questions

The vendor must provide the following features along with flexibility –

1. Provision of a minimum 06 tests for final and pre-final year students with a flexibility to conduct test anytime during the subscription period/or as required by the university.
- 2: Ability to customize tests for all programs under B.Tech(CSE, ECE, CSAM(Applied Mathematics), CSB(Bioscience), CSD(Design). CSSS(Social Science), CSAI(Artificial Intelligence), EVE(VLSI) & M.Tech CSE, ECE, CB(Computational Biology) etc.
3. Provision of detailed performance feedback analytics and reports for individual student and the university
- 4: The Platform must provide detailed Plagiarism Check for ex: Tab Switching other site visit ,source code ,matching code deduction from other student etc , AI Proctoring, Integrity Index, candidate snapshots, Code Quality , feedback, Detect GenAI extension in browser(enabled), ID Verification etc.

Minimum Eligibility Requirement:

1. The vendor should have been in the business of providing placement services for more than 10+ years.
2. The vendor should have 1200+collaborations which includes corporate/university/Institute clients.
3. The vendor should have minimum of 10/15 Live collaborations with institutes/universities.
4. The annual turnover of the vendor for the past 3 years immediately preceding the current financial year should not be less than Rs. 50.00 crore per annum.
5. A copy of the Income Expenditure Statement duly authenticated by a practicing CA / Income Tax returns to prove the vendors' turnover must be submitted with the Technical Bid.
6. A list of clients being served or served in the past by the party must be provided with the Technical Bid. Certificates from at least two clients (with contract value not less than Rs. 5 lakhs per annum) confirming satisfactory services by the party must also be submitted by the party with the Technical Bid.
7. The vendor should be registered under the Companies/Societies Registration Act or any other Law or should be ISO 9001 or better certified. A copy of the ISO Certificate should be enclosed. [Certified copy to be attached].
8. The vendor should have registered under GST Registration (Certified copy to be attached).
9. Earnest Money Deposit (EMD) of Rs. 10,000/- favoring IIIT-Delhi Collections must be attached with the offer. While the amount deposited by the unsuccessful bidders would be refunded within a month of the opening of the bids, the amount in respect of the successful bidders would be refunded after a Bank Guarantee towards the Security Deposits is received. In case the contractors selected, back out, the EMD shall be forfeited. EMD is exempted for MSMEs/NSIC registered suppliers
10. The contractor should submit its offer in two parts, separately, in the prescribed proforma enclosed (Annexure I and Annexure II)
11. The vendor/OEM should be able to provide Tele support of their own if required by IIITD at agreed terms. A self-certified document in support of this must be enclosed.
12. The bidder shall provide the Registration number of the firm along with the valid GST number with the PAN Number allotted by the competent authorities. A self-certified document in support of this must be enclosed.
13. The bidder must not be blacklisted by the Central Government, State Government, Any other campus or Government of Corporations in India. A certificate or undertaking to this effect must be submitted.
14. The bidder must be responsible for supplying, deploy, and support the infrastructure.

15. If vendor /OEM does not meet its SLA, IIITD will levy a fine of Rs.5000/- per day for the first seven days and @ Rs.8, 000/- per day from the 8th day onwards.
16. Bidders can seek clarifications, raise technical queries etc. related to tender by 14-04-2025 via email to tenders@iiitd.ac.in & ajay@iiitd.ac.in. The replay to clarifications sought or queries raised will be replied to within 6-7 days by 21-04-2025 and uploaded on the website of the institute under www.iiitd.ac.in. Based on this the bidders may submit bids as prescribed by the due date the time. No clarifications in any other form will be provided.
17. The bidder/tenderer shall submit an undertaking on its letterhead, duly signed and stamped, that none of the staff, faculty members, relatives, etc. of the Indraprastha Institute of Information Technology-Delhi are related directly or indirectly to any employees, Directors, or Key Managerial Personnel, etc. of the bidder/tenderer. In the event of the IIIT-D coming to know or pointed about the same, the bidder/tenderer undertakes to deposit a sum of Rs.1,00,000/- (Rs. One Lakh only) as a penalty with the Institute. Such bidders/tenderers shall be liable to be blacklisted and announced on the website of IIIT-D.

Following information must accompany the financial bid:

1	Name, address and telephone number of the firm/company	
2	Name of the contact person and contact details (mobile/telephone number etc.)	
3	Name of the Bank and full address	
4	Bank Account Number	
5	PAN & GSTIN (Attach self-certified copy)	
6	Copy of Partnership Deed/ Certificate of registration of company or any other document evidencing registration of the bidder	
7	Number of Years of Experience	
8	Details of DD towards: Tender Fee: EMD:	
9	Provide the previous PO's of the similar items work executed during last three years (attested copies of the Orders to be enclosed)	
10	List of service centers, nearest location of support centre.	
11	Turnover of the bidder in the financial years: 2021-22 2022-23 2023-24 Please attach CA certified copy of the turnover.	

I /We hereby certify that the information furnished above is full and correct to the best of my/our knowledge.

Date:

Place:

(Signature of the authorized Signatory)

Name:

Office Seal.

TERMS AND CONDITIONS

1. The financial bid should be valid for a period of not less than 60 days from the date of opening of bid.
2. Upon placing the Purchase Order (PO), the successful bidder is required to submit a performance Bank guarantee (PBG) equivalent to 5% of the PO value within 15 days of the date of the PO, failing which the EMD amount will be forfeited and the bidder shall be notified as blacklisted. The PBG shall be valid for a period of 15 months from the date of purchase order. No interest is payable on the PBG.
3. PBG should be in favor of “IIIT-Delhi Collections” payable at New Delhi. PBG will be realized by IIIT-D in case of termination of the contract for unsatisfactory performance and/or non-performance of the contract.
4. The product is to be supplied within a period of 1 - 2 weeks from the date of the Purchase Order by the Institute.
5. The bidder should have their own test and repair facility with certified engineers.
6. PBG will be realized by IIIT-D in case of termination of the contract for unsatisfactory performance and/or non-performance of the contract.
7. Bids will be opened in the presence of bidder’s representatives, who choose to attend on the specified date and time. Only one representative shall be allowed to attend.
8. Sealed bids can be sent either by post or by messenger. The responsibility for delivery of the bid lies entirely with the bidder.
9. 100% payment will be released only on satisfactory performance as per the scope of work as certified by the officer in charge of the Institute and after producing the GST invoice. The bidder who does not agree to the above payment terms is requested not to submit their bid.
10. Payment will be made only if the required SLA as mentioned in the scope of work is met.
11. In the event of a dispute, the Director, IIIT-Delhi shall be the sole arbitrator and his decision shall be final and binding on both parties.

12. If the delivered item is found to be defective, they have to be rectified at the cost of the supplier within 24 hours from the date of receipt of written communication from us. If there is any delay in rectification/failure, The PBG/EMD shall be forfeited.
13. IIIT-Delhi does not bind itself to accept the lowest or any other offer and reserves the right to accept or reject any or all the offers either in full or in part without assigning any reason.
14. In case the bidder is not able to execute the Work as per terms, EMD/PBG shall be forfeited.
15. The bidder must be an ISO-9000 certified organization.
- 16 Bidder must submit an attested copy of every page of the tender
- 17 Bidder should provide details of its support, and certification to this effect from the OEM. If the vendor /OEM fails to meet the SLAs, a fine of 5000/- Rs per day for the first seven days and @ Rs.8,000/- per day from the 8th day onwards will be levied.
- 18 The selected bidder has to sign an agreement with IIITD on a stamp paper after the issue of the Work order. The agreement is attached Annexure 'Y'

PROFORMA FOR FINANCIAL BID

S. No.	Particulars	Duration	*All Inclusive Cost (Inclusive of GST) (Please quote in INR only)*
1	1. Coding Tests: <ul style="list-style-type: none"> ○ Programming languages: C++, Java, Python, etc. ○ Data Structures and Algorithms. ○ Problem-solving and optimization. ○ Time-bound competitive coding challenges. 2. Aptitude Tests: <ul style="list-style-type: none"> ○ Quantitative aptitude: Numbers, percentages, ratios, probability, etc. ○ Logical reasoning: Puzzles, series completion, pattern recognition. ○ Verbal ability: Grammar, reading comprehension, sentence correction. 3. Technical Domain-Specific Tests: <ul style="list-style-type: none"> ○ CSE: Computer Networks, Operating Systems, DBMS, and Cybersecurity. ○ ECE: Circuit analysis, Communication Systems, Signal Processing, etc. 4. Soft Skill Assessments: <ul style="list-style-type: none"> ○ Behavioural and situational judgment Questions Other details as per scope of work	1 Year	
Discount (if any)			
Total Amount ₹ (all inclusive of GST)			
<p style="text-align: center;">Total Final Cost (in figures) with Installation at IIIT Delhi campus Okhla Phase III, New Delhi.</p> <p style="text-align: center;">The Bidder may obtain price in Forex (USD) however the quote in financial Bid should be INR only.</p> <p><i>*If any documents are required for availing custom duty exemption, the IIITD will provide the same. Please quote price accordingly</i></p>			

- Please note the should be quoted for each of the items should be inclusive of all taxes/charges and installation at IIIT-Delhi Okhla Phase III, New Delhi.
- The Bidder may obtain price in Forex(USD) however the quote in financial Bid should be INR only.
- The discount, if any should be mentioned herein and nowhere else.
- Total Cost (all inclusive) of quantity mentioned above (in words) at IIIT-Delhi campus:
- We accept that the rate quoted above shall remain valid for a period of 60 days from the last date of the tender document i.e. 90 days from 29th April, 2025. It is certified that the rates quoted above are not more than the rates charged from any Central / State Govt. Deptt. / Institution / GeM.

(Signature and seal of the Bidder)

Annexure Y

ON NON JUDICIAL STAMP PAPER OF RS 100/-

AN AGREEMENT made on _____ day of _____ Two Thousand Twenty-
Three
BETWEEN

(Hereinafter called the contractor, which expression shall include its proprietor, partners, heirs, executors, administrators, legal representatives, successors and assignees) WITH REGISTERED ADDRESS _____ of the one part

AND

The REGISTRAR Indraprastha Institute of Information Technology Delhi, Okhla Industrial Area Phase III, New Delhi - 110020 (hereinafter called the IIIT-DELHI, which expression shall include its successors and assignees) of the other part.

Whereas the IIIT-DELHI had invited Bids <Please write tender name> ; vide its Bid Document No. _____, which shall be deemed to be a part of this agreement; FOR THE SCOPE OF WORK/SUPPLY

Whereas the contractor submitted its TENDER Bid dated _____, a copy of the price bid, submitted by the contractor, is annexed hereto as Annexure;

Whereas the IIIT-DELHI has accepted the Bid submitted by the contractor, on the terms and conditions mentioned in the IIIT-DELHI's said Bid Document and conveyed its acceptance to the contractor; vide its letter No. _____ dated _____, AND ANY OTHER CORRESPONDENCE _____ which shall be deemed to be a part of this agreement;

Whereas the contractor is agreeable to the terms and conditions mentioned in the IIIT-DELHI's said Bid document;

Whereas the contractor undertakes to comply with all relevant laws like Contract Labour (Regulation and Abolition) Act, 1970; Employees' State Insurance and Miscellaneous Provisions Act, 1952; Employees' State Insurance Act, 1948; Minimum Wages Act, 1948; Payment of Bonus Act, 1972; Payment of Wages Act, 1936; Income Tax Act; GST Act etc. and to indemnify the IIIT-DELHI from the contractor's acts of omission or commission, as regards the compliance with the relevant laws;

Whereas the contractor declares that he/she/it shall own all responsibility for any act of omission or commission, as regards the compliance with the relevant laws;

AND WHEREAS the IIIT-DELHI is agreeable to make necessary payment to the Contractor, at the rates mentioned in the Annexure annexed hereto and as per the terms and conditions mentioned in the IIIT-DELHI's said Bid Document;

In WITNESS whereof Shri (name), (designation), the authorized representative of the contractor, for and on behalf of the contractor, has hereunto set his hand and ... for and on behalf of the IIIT-DELHI has hereunto set his hand.

(Signature of the authorized representative of the Contractor)
Name and designation of the contractor's representative

In the presence of

1

2

(Signature of witnesses with full name and full address)

Registrar
for and on behalf of the IIIT-DELHI
In the presence of

1

2

(Signature of witnesses with full name and full address)